

Lane PTO Exec Board Meeting May 1, 2019

Called to order 9:07am

Present: Courtney Schaffer (P-outgoing), Shari Cornies (P-outgoing), Amanda Harder (Treasurer-outgoing/Co-P-incoming), Elizabeth Phelps (Communications-outgoing/Co-P-incoming), Carrie Rozich (Asst. Treasurer-outgoing/Treasurer-incoming), Kelly Yadava (VP-Community), Erin Gatewood (VP-Programs-outgoing), Didi Lewis (Recording Sec'y-outgoing), Lindsay Wotherspoon (Asst. Treasurer-incoming), Sarah Rastorfer (VP-Programs-incoming), Margot Barber (Recording Sec'y-incoming), Amber Bauer-Gambla (Communications-incoming), Brandon Todd (Principal)

1. Call to Order
2. Introductions
3. Minutes from 4/12/19 approved & seconded
4. Principal Update
 - a. CSCI Results and Action Plan
 - i. 36% parent participation
 - ii. Data showed mostly neutral results
 - iii. Personnel: nothing below positive
 - iv. Principal: highest score of all schools ☺
 - v. Areas of concern
 1. Students: Sense of social-emotional security (sense that students feel safe from verbal abuse, teasing and exclusion)
 - a. Current Strengths:
 - i. reinforcing “THINK” and “SWAT” – consistent messaging
 - ii. classroom meetings
 - iii. all-school celebration assemblies
 - b. Obstacles
 - i. students keep things to themselves
 - ii. student culture of “burning” and “roasting”
 - c. Ideas for improvement
 - i. consistent mood checks
 - ii. random acts of kindness
 - iii. growth mindset
 - iv. continued communication w/ parents re: classroom meetings
 - v. continued opportunities for club/activity involvement
 - vi. greet students at door
 2. Students & Parents: Social Media - sense that students feel safe from physical harm, verbal abuse, teasing, gossip, and exclusion when online or on electronic devices (FB, twitter,

social media platforms, email, text)

- a. Current Strengths
 - i. Guest speakers
 - ii. Lessons w/ Mrs. Stieglitz during LMC time
 - iii. Parent support at home
 - b. Obstacles
 - i. Devices are not used at school for social media
 - ii. Parental control
 - iii. Students don't share what they see
 - iv. Students are tech savvy
 - v. Data is based on what we hear not what we see
 - c. Ideas for improvement:
 - d. School presentation w/ parents re: safe online behaviors
 - e. Ways to report info safely
 - f. District-wide presentations on appropriate use of social media
 - g. Increase communication about social media w/ students
 - h. Focus on the good uses of appropriate social media
 - i. SOCIAL MEDIA is an area of concern for all of the schools – feel free to communicate any issues w/ Mr. Todd
 - i. Important subject area to keep in mind when planning assemblies for next year
- b. New Student Welcome Date: 8/21, 4:00-6:00pm
 - i. New board needs to find chairs for this event (typically current parent with incoming kindergartener)
 - ii. Afternoon event, the week before school starts (first day of school 8/23/19)
 - c. Mulch: none at school?
 - i. Need to look into who takes care of landscaping
 - ii. Whether needs to fall into PTO budget?
5. Steam Update (Courtney)
 - a. Ms. Stieglitz handling all of supply purchases
 - b. OSMOS received yesterday, rolled out to kindergarten, teachers getting training
 6. New Budget Vote (Amanda & Elizabeth)
 - a. Changes:
 - i. Reduce DARE budget
 - ii. Removed Art Awareness
 - iii. Increased Art Enrichment (up to \$500)
 - iv. Added Literacy Fund (\$500)

- v. Approved STEAM budget, added as line item under Programs
 - vi. Added Dinner Bell
 - vii. Removed Variety Show funds for 2019-2020 (off-year)
 - viii. Will use president budget for water coolers (to use for various events, including bike rodeo)
 - ix. Need to increase walk to school budget (up to \$125)
 - b. Vote:
 - i. current board: unanimous vote YES to approve 2019-2020 budget
7. SIC Update/Vote (Shari)
- a. Requests from teachers: book repair/creation materials, flexible seating, ukuleles, volleyball/multipurpose net = \$10,000
 - b. Teachers/staff sought pricing discounts for enhanced savings
 - c. All items unanimously approved by SIC committee
 - d. PTO vote by current board members: unanimous vote YES to approve purchases
8. 5th Grade Events (Courtney) – all set!
- a. Parent night moved
 - b. Robert Crown events next week
 - c. End of year parties rounding out well (picnic @ Peirce Park, party @ Lifetime Athletic Club)
 - d. Slide show coming along
9. VP Reports
- a. VP Community: Parent-Daughter dance was a success! Both dances went great this year.
 - i. DAT 5/17/19
 - 1. T-shirts: red w/white logo, cost covered by sponsors
 - 2. Ice cream truck
 - ii. Teacher Appreciation Week
 - 1. Donations for raffle packages collected thru 5/10: anything that could go into a gift basket (gift cards, tickets, etc.) – info in Bulldog Blast, will send donation reminders
 - iii. National School Nurses Day 5/8
 - iv. Pizza Lunch Date – last on Friday 5/3
 - v. Lunch Options: looking to add a new variety, reduce bagel lunch option, add a healthier option
 - b. VP Fundraising (Kelly)
 - i. Amazon Smile account located!
 - 1. \$123 on hold for us ☺
 - 2. In process of removing administrator (former TLS parent), need new administrators
 - 3. NEED TO create list of PTO accounts & passwords
 - ii. Box Tops
 - 1. Pay in (\$188) & April (\$168), just received check
 - iii. Dinner Bell
 - 1. Last for this year: Franks on 1st – waiting on June date

- iv. Whole Foods Update
 - 1. Resubmitted application for TLS to participate in fall (September) to align with WF Q4.
- c. VP Programs
 - i. Field Day-popsicles: need to get quantity and place order (Outshine fruit bars) at Kramer's
 - ii. 2019-2020 Assemblies – working on these
 - 1. Basketball speaker on hold re: dates
 - 2. Need to look into D181 list
 - iii. Yearbook update (Shari): 2018-2019 Yearbook is in! (copy passed around)
 - 1. Time to start recruiting, to shadow Shari next year
- 10. Other/New Business
 - a. Tasks for New Board Members
 - i. need to look at committee list and reach out regarding opportunities to re-enlist/targeting needs for next year
 - b. Round table discussion of 2018-2019 school year/PTO highlights ☺
 - c. 5/29: Old Board @ Courtney's house – bring favorite thing under \$15, in brown bag
 - d. 5/22: Out w/ Old, In w/ New @ Erin's house
 - e. 5/30: Committee Chair Brunch @ Shari's house

Upcoming Important Dates:

5/3 Stuff the Squad

5/5 Wellness Walk

5/6-10 Teacher Appreciation Week

5/16 PTO General Meeting: 5th Grade Panel

5/17 Dance-A-Thon

5/28-30 Book Fair

6/8 Field Day

Meeting adjourned at 11:05AM