

Lane PTO General Meeting
Tuesday, March 6, 2018

Called to order: 6:08pm

Present: Ann Chai (P), Kelly Staver (VP-Fundraising), Elizabeth Phelps (Communications Coordinator), Lata Balagangadharan (Treasurer), Amanda Harder (Asst. Treasurer), Shari Cornies (VP-Programs), Didi Lewis (Recording Sec'y), Brandon Todd (Principal)

Attendance: 11 total

1. Welcome and Call Meeting to Order (Ann)
2. Principal's Message/Update (Mr. Todd)
 - a. Lots of happenings in school and district since our last general meeting
 - i. Winter MAP Scores - still where we want them to be
 - ii. Staff and budget changes in District 181
 - iii. Testing coming up: IAAP (5th grade; March), PARCC (April), MAP (end of April-early May)
 - b. Brooks Tonn commemorative bench project
 - i. Saturday 3/10, 11am: ribbon collection event – school building will be open
 - ii. Bench gifting ceremony in May
 - iii. Will coordinate commemorative brick gifting with bench ceremony
3. Budget Update (Lata)
 - a. Expenses on track (projected vs. actual expenses) – copy of budget distributed
 - b. Spring Benefit-Fundraiser is our current big focus
 - c. Skyward – new payment process (Amanda)
 - i. Auto directed to SchoolPay to add on PTO membership and yearbook, EPI (school supplies) when paying for school fees = one-stop fee payment, similar to PayPal, with nominal processing fee
 - ii. Goal is to help increase PTO membership
 1. Must join PTO to get yearbook = bundled fee
4. Fundraising/Spring Benefit planning (Kelly)
 - a. Ticket sales are low (110 tickets sold as of 3/6/18)
 - i. Priority this week: Spread the word in all ways!
 - b. Adult & Kid Parties on sale Friday 3/9/18 – must have purchased benefit ticket in order to buy party tickets
 - c. Silent auction items bundled – bid via BidPal app (text)
 - i. Preview items next week; bidding will start early
 - ii. Can still bid on items without attending benefit
 - d. Event volunteers
 - i. Need registration lead (board member, 1-hour shifts, bring iPad), must arrive by 6pm

- ii. Raffle: teachers to sell tickets
 - iii. Lip Sync acts still needed
- 5. SIC (Strategic Investment Committee) Update
 - a. PTO budget = \$6,000.00
- 6. 2018-2019 PTO Executive Board Nominations
 - a. Ballots submitted

Meeting adjourned at 6:57PM